



Annual General Meeting

24 November 2021



AGM Agenda

Chairman

- Welcome
- Apologies from Committee members
- Approval of minutes of last AGM
- Annual report to members on behalf of the committee

Treasurer

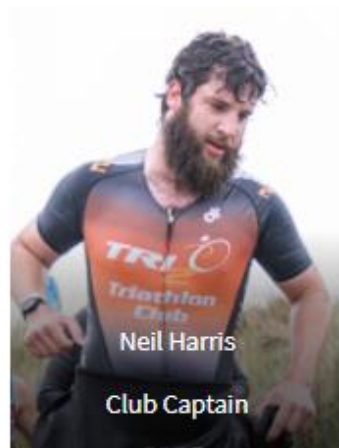
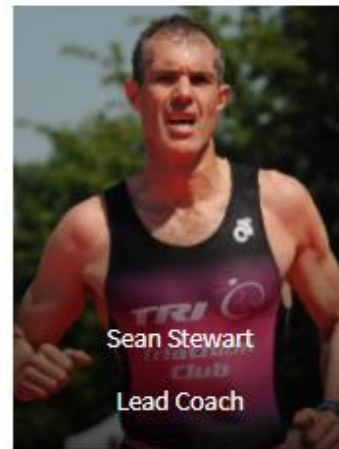
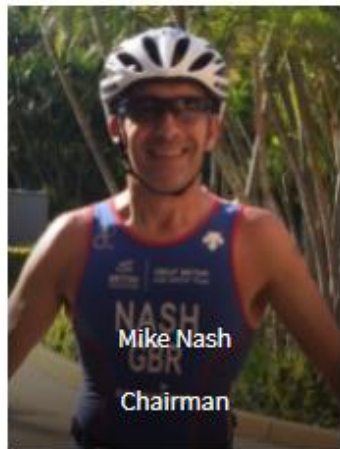
- End-of-year accounts
- Fees for 2022

Secretary

- Approval of amendments to the Constitution
- Election of main Committee members for 2021-2022

Any other business

Your Main Committee



Overview of the year

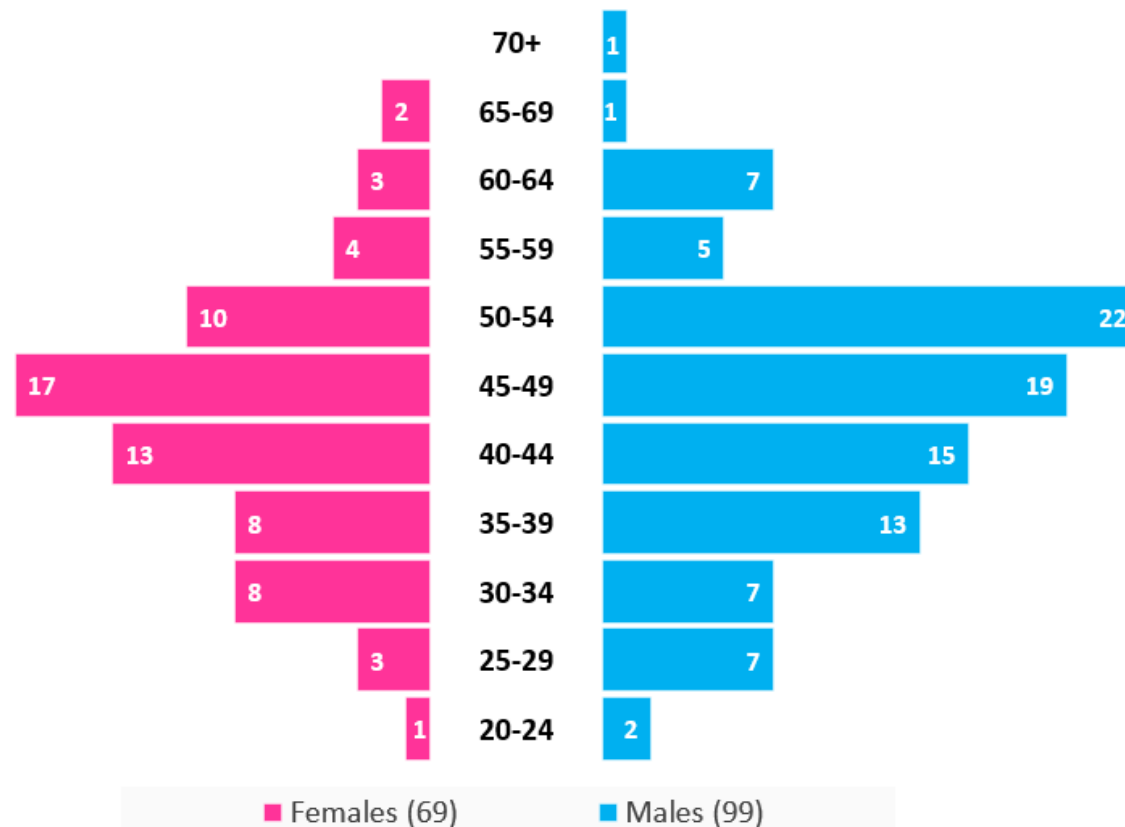


- ❑ Lockdowns officially ending in June - a new “Normal”
- ❑ BTF Back to Training
 - Coached swim sessions resumed
 - Virtual and Real run club back on
- ❑ Face-to-face team social event held at H2O Lake
 - Thanks Tasha, Neil & Sunil
- ❑ Club Championship & WRC - real races are back!
- ❑ Reading Triathlon - another successful event
- ❑ Club Captain
 - Support, Captains Challenge, Weekly Bike Rides, Winter Running Competition ++++++
- ❑ Membership numbers

Membership



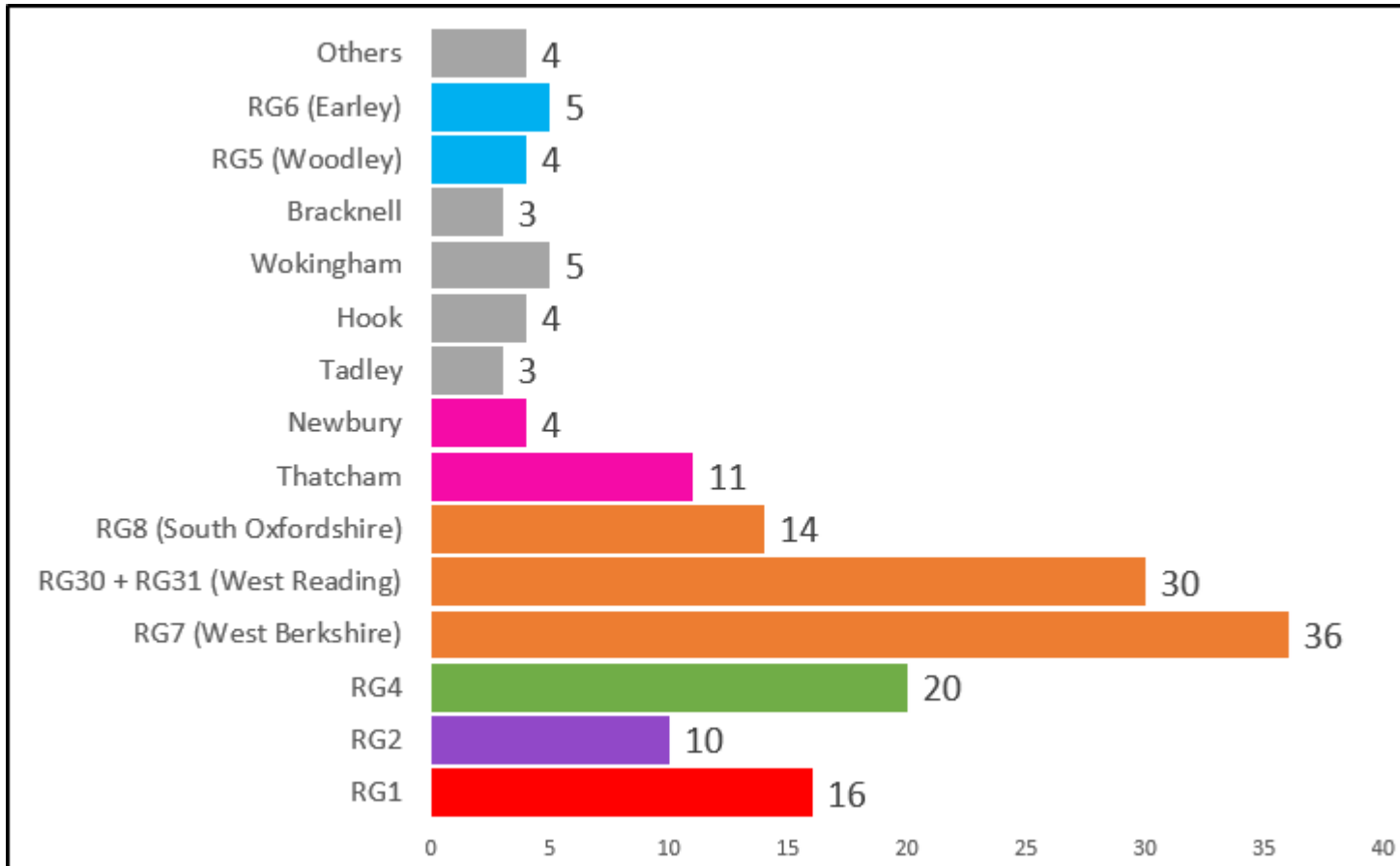
Tri20 Membership



Membership benefits include:

- Coached swim sessions
- Coach led group run sessions
- Virtual Run Club
- Member led group rides
- Social events
- Winter running competition
- Club kit
- Discounts
 - Race entries
 - Retailers
 - Service providers

Membership



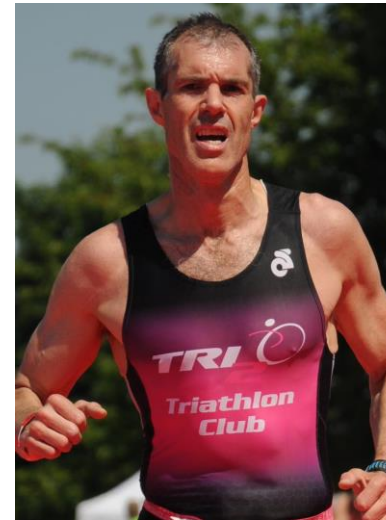
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Sub-committees: Coaching



Head Coach	Sean Stewart ¹
Swim Officer	Susan Martin
Bike Officer	Simon Barbour ²
Run Officer	Edwina McDowall
Activities Coordinator	Susan Martin
Welfare Officer	Zoe Hawkins



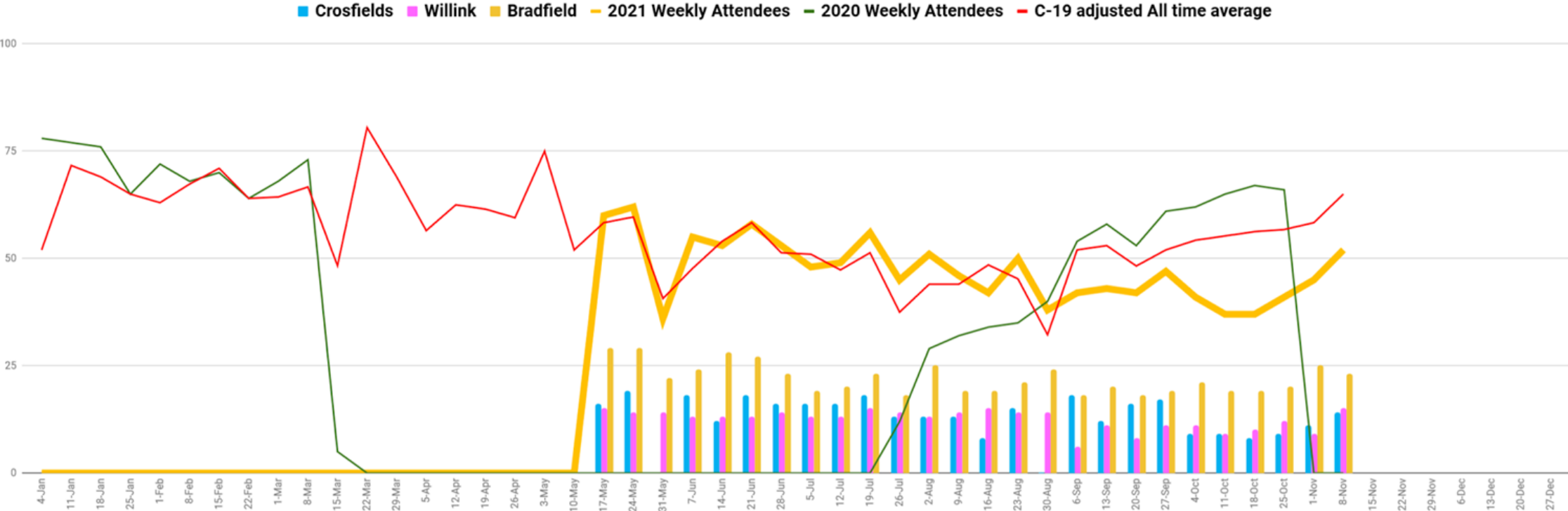
¹Standing down – nominations sought

²Standing down – volunteer sought

Overview of 2021

- **Susan** - liaised with the pools re-COVID-19 restrictions & is coordinating our Winter Seminar Series
- **Georgia, Jenny, Justin & Sean** - regularly coaching swim sessions since pools re-opened
- **Sean** - continues to lead the Thursday night Run Club
- **Edwina** - currently running a new Virtual Run Club (6-week group training programme)

Coached swim sessions



C-19 Adjusted All Time Average = the average number of people swimming each week from 2018-2021

Leighton Park pool has been closed for repairs during 2021. The school has decided not to rent it out in the future.

Sub-committees: Communications



Communications Officer	Sunil Fernandes
Membership Secretary	Nicky Purple
Webmaster	Sunil Fernandes
Kit Secretary	Heather Phillips



Overview of 2021

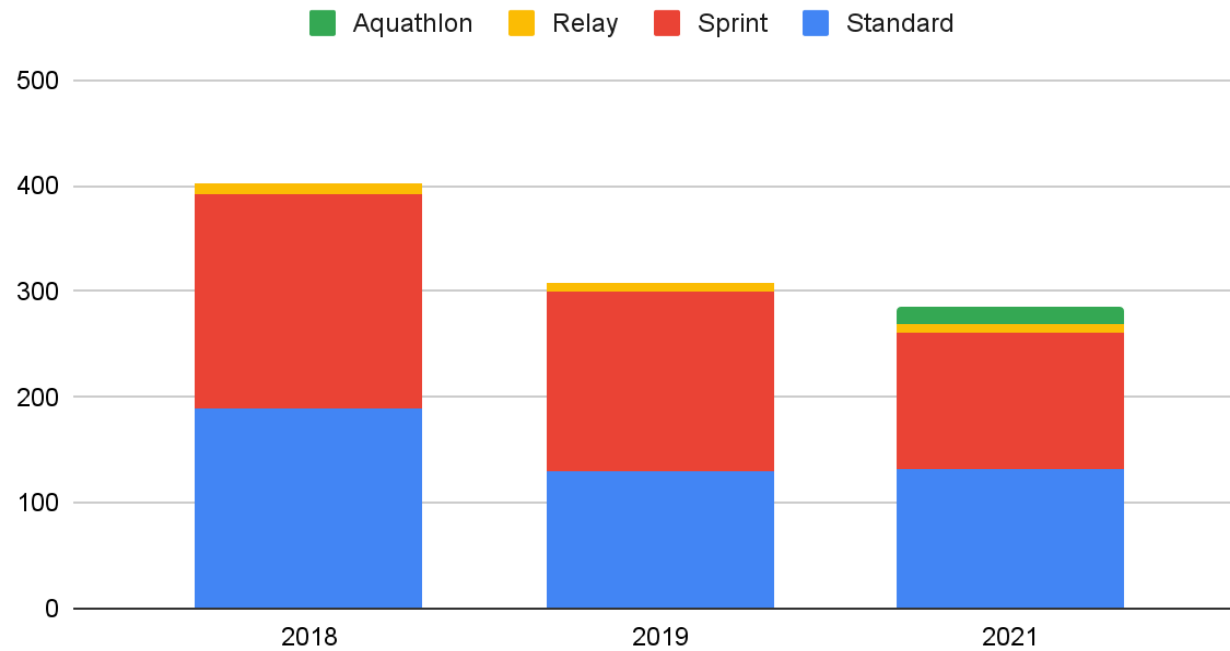
- **Nicky** - Communication & welcome to new members, renewal process for existing members plus manages ClubSpark database & GoCardless for payments
- **Heather** - Arranged kit try-on sessions at Reading Tri preparation & Reading half-marathon
- **Sunil** - Webmaster & Technical Guru
 - Content + club documents for website & our SM Channels
 - TeamApp working well for swim sessions, Run Club and seminars - coaches and members are finding it useful to plan sessions
- **Sunil** - “Editor in Chief” Newsletter every 2 months – Oct mini-series of race reports was very well received



Reading Tri



Entries by year



Club support

- Total of 43 unique volunteers
- Contributed 91 days of help

Race Director	Pete Gough
Reading Tri Team Coordinator	Georgia Jackson
Reading Tri Team Coordinator	Jamie Shillam
Reading Tri Marketing Coordinator	Neil Harris



Triathlon Club

Finances – Treasurer

P&L for Financial Year 2021



P&L SUMMARY				
	FY19	FY20	FY21	FY20 vs FY21
Swim Cards	13,290	9,448	6,995	(2,453)
Membership Subscriptions	4,762	5,477	4,280	(1,197)
Total Income	18,052	14,924	11,275	(3,650)
Swim Fees	(11,671)	(6,703)	(4,122)	2,581
Coaching Expenses	(6,087)	(5,545)	(3,634)	1,911
Other Expenses	(3,033)	(4,045)	(2,371)	1,674
Total Expenses	(20,790)	(16,292)	(10,126)	6,166
Tri2o Club Activities	(2,739)	(1,368)	1,148	2,516
Tri Income	27,796	21,887	0	(21,887)
Tri Expenses	(24,516)	(16,909)	0	16,909
Net Triathlon Inc/(Exp)	3,280	4,977	0	(4,977)
Profit/(Loss)	541	3,609	1,148	(2,461)
Significant Other Expenses	(1,701)	(2,816)	(1,779)	
Storage Expenses	(1,203)	(1,538)	(1,629)	
Swim Trainers	0	(274)	0	
Seminars	0	(1,004)	(150)	
Corporation Tax	(498)	0	0	

Total Financials				
	FY19	FY20	FY21	FY20 vs FY21
Total Income	45,847	36,811	11,275	(25,536)
Total Expenses	(45,306)	(33,201)	(10,126)	23,075
TOTAL Profit/(Loss)	541	3,609	1,148	(2,461)

Retained Earnings			
	FY19	FY20	FY21
Profit/(Loss)	541	3,609	1,148
Profit c/fwd	1,148	1,689	5,298
Retained Profit	1,689	5,298	6,447

Item	Value
PY Profit	3.6
Swm Fees	2.6
Swm Cards	(2.5)
Coaching Exp	1.9
Other Expenses	1.7
Membership Subscriptions	(1.2)
Reading Tri	(5.0)
CY Profit	1.1

Cash Position for Financial Year 2021



CASH SUMMARY				
	FY19	FY20	FY21	FY20 vs FY21
Beginning Balance	13,370	9,345	8,763	(582)
Swim Cards	13,895	8,493	8,103	(389)
Membership Subscriptions	5,342	4,890	3,906	(984)
Total Income	19,237	13,383	12,009	(1,374)
Swim Fees	(12,075)	(6,703)	(4,694)	2,009
Coaching Expenses	(6,933)	(5,545)	(2,009)	3,536
Other Expenses	(4,077)	(3,001)	(2,010)	991
Total Expenses	(23,084)	(15,248)	(8,712)	6,536
Tri2o Club Activities	(3,847)	(1,865)	3,297	5,162
Tri Income	25,223	13,480	11,947	(1,533)
Tri Expenses	(25,401)	(12,197)	0	12,197
Net Reading Triathlon	(178)	1,283	11,947	10,664
Net Cash Movement	(4,025)	(582)	15,244	15,826
Ending Balance	9,345	8,763	24,007	15,244
Significant Other Expenses		(3,268)	(1,958)	
Seminars		(1,004)	(150)	
Storage Expenses		(1,538)	(1,502)	
Club Website		(198)	(162)	
Meeting Space		(528)	(144)	

Category	Value
Beginning Cash	8.8
Swim Card Income	8.1
Membership Subscriptions	3.9
Swim Fees	(4.7)
Coaching Exp	(2.0)
Other Expenses	(2.0)
Reading Tri	11.9
Ending Cash	24.0

P&L Summary	FY20	FY21	vs	Comments
Income	36,811	11,275	(25,536)	Tri Income up down due to no event being held in FY20
Expenses	(33,201)	(10,126)	23,075	Tri Expenses lower due to timing of FY20 event, lower Swim & Coaching Fees (£5.5K)
Profit/(Loss)	3,609	1,148	(2,461)	

Fees for 2022



Membership Fees

- To remain at £25 per year
- Transitioning to fixed renewal date of 1st April
- No admin fee for new joiners..... no free sessions prior to joining
- New members will pay according to the quarter in which they join

Coached swim sessions

- Price to be increased in line with inflation
 - £67.50 for a 10-session card



Any questions?



Triathlon Club

Sally – Club Secretary

Amendments to the Constitution



Section 3: Minimum age for joining the Club to be raised from 16 to 18 due to the increase in BTF requirements for safeguarding documents and training

Section 4: Additional text added to indicate members may be asked to volunteer to support the purposes of the Club

Section 5: Timing of payment of membership renewal fees to be 1st April rather than annual date of joining to fit with the ClubSpark membership platform. Free swim, bike or run sessions no longer to be offered to potential joiners but new joiners will be entitled to one free swim after joining

❖ **Voting will be by a show of hands for each amendment**

Election of main committee members



Main committee roles	Currently held by	Standing for re-election
Chairman	Mike Nash	2-year term
Treasurer	Stuart Jay	Yes
Secretary	Sally Waterman	Yes
Communications Officer	Sunil Fernandes	Yes
Club Captain	Neil Harris	Yes
Head Coach	Sean Stewart	No
Social Secretary	Tasha Skidmore	No
Covid-19 Officer	Zoe Hawkins	Yes

- 1. Nominations will be sought**
- 2. Voting will be by a show of hands**



Any Other Business