



*Triathlon Club*

# Annual General Meeting

25 November 2020

# AGM Agenda



## Chairman

- Welcome
- Apologies from Committee members
- Approval of minutes of last AGM
- Annual report to members on behalf of the committee

## Treasurer

- End-of-year accounts

## Secretary

- Election of main Committee members

## Any other business

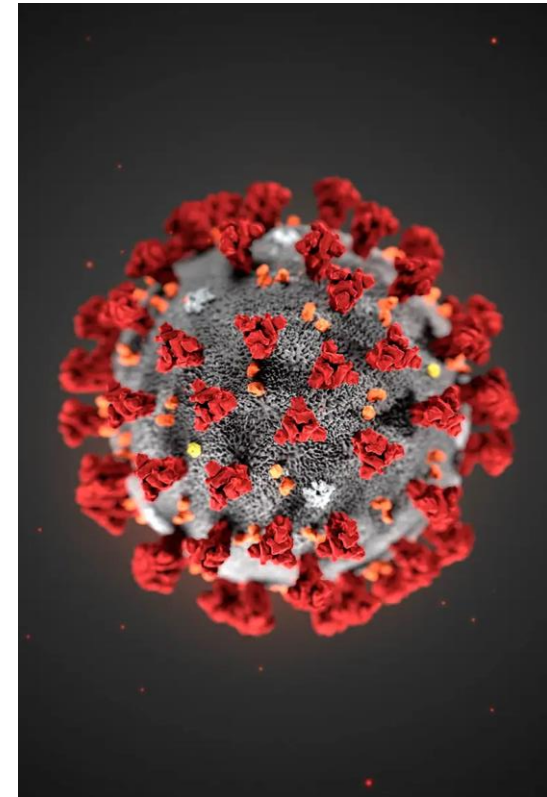


Treasurer
Secretary
Communications Officer
Club Captain
Head Coach
Social Secretary
Covid-19 Officer

# Overview of the year



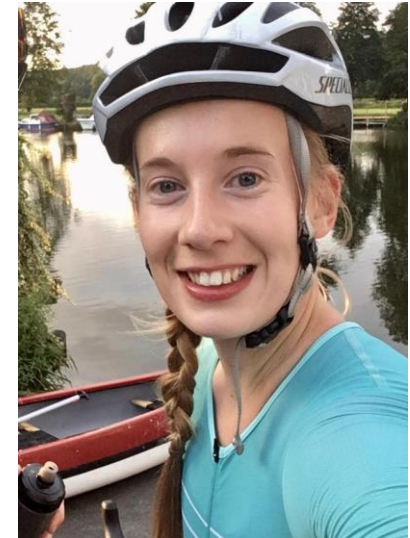
- ❑ 2020 .....
- ❑ Cancelled Reading Triathlon – loss of main source of revenue
- ❑ Winter Running Competition ended early due to lockdown
- ❑ No coached swim sessions from March - July
- ❑ No Run Club or Group Bike Rides since March
- ❑ No face-to-face social events since February
- ❑ Membership numbers declined (only by 10)
- ❑ Club Championship races cancelled/postponed



# COVID-19



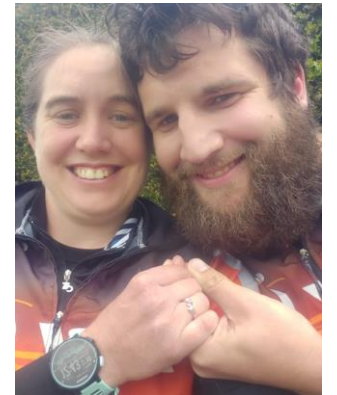
- ❑ All Club documents updated at request of BTF to cover COVID-19
  - Club Secretary went into “Overdrive” - Massive Thanks
- ❑ COVID-19 Officer appointed – BTF requirement to maintain insurance
  - Fortunate to have Zoe Hawkins volunteer as has the ideal background
- ❑ Risk assessments completed for swim sessions before they restarted
  - Had to take account of different pool venue requirements
- ❑ Team App set-up with standard COVID-19 health questions and for members to book sessions
  - Thanks to Sunil for making this happen
- ❑ Each swim session tailored to those attending to ensure social distancing
  - Additional preparation time required by coaches – a big thank you for their commitment



# Overview of the year



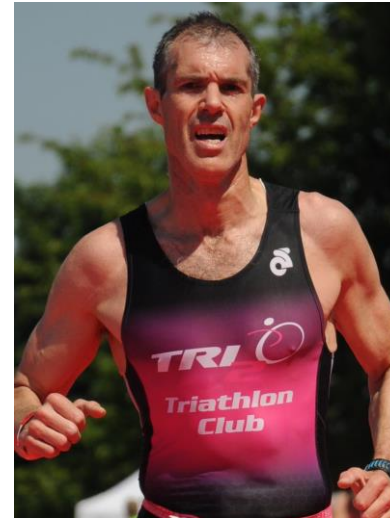
- ❑ **28** new members in 2020 - 198 (120 males + 78 females)
- ❑ Dedicated team of coaches have delivered three very popular COVID-safe swim sessions a week -  
*Thank you - Sean, Jennie & Georgia*
- ❑ Virtual triathlon races selected for Club Championships, in addition to any real races
- ❑ Team relays - **Endure24 & lauTRiv** - great participation & raised £363 for charity - *Thanks Tasha*
- ❑ Just for fun: *Thank you - Neil & Clare*
  - social rides in Swinley Forest
  - online quizzes
  - spelling challenge
- ❑ Captain's Challenge - 'no prizes' Creative run & bike routes - *Thank you - Neil*
- ❑ Justin became a Level 1 coach (soon to be Level 2) & Edwina obtained her Level 2 qualification
- ❑ An Engagement.....!



# Sub-committees: Coaching



<b>Head Coach</b>	Sean Stewart
<b>Swim Officer</b>	Susan Martin
<b>Cycle Officer</b>	Simon Barbour
<b>Run Officer</b>	Edwina McDowall
<b>Activities Coordinator</b>	Susan Martin
<b>Welfare Officer</b>	Cliodhna Kennedy*



\*Standing down – role to be taken on by the COVID-19 Officer

## Key activities in 2020

- Sean - led the Thursday night Run Club until lockdown
- Edwina - ran 6 run training sessions, a seminar on 'demystifying technology & training zones' + Current Virtual Run Club
- Simon - organised a ride leader training course and ran a 'ride faster' seminar
- Susan - Winter seminar series + liaising with the pools re-COVID-19 risk assessments & closures



# Sub-committees: Communications



<b>Communications Officer</b>	Sunil Fernandes
<b>Membership Secretary</b>	Nicky Purple
<b>Webmaster</b>	Sunil Fernandes
<b>Social Media Officer</b>	Justin Watkins*
<b>Kit Secretary</b>	Heather Phillips



\*Standing down – role to be filled by Communications Officer

## Key activities in 2020

- Tasha & Heather - organised a drinks & kit night at Great Expectations
- Nicky - migration from LoveAdmin to Clubspark (provided by BTF)
- Sunil - set up Team App for members to book swim sessions and Club's own WRC races
- Justin - getting to know our members with "10 Questions"
- Sunil - "Editor in Chief" Newsletter every 2 months – 10<sup>th</sup> Anniversary edition in Dec-20

# Sub-committees: Reading Tri



<b>Race Director</b>	Pete Gough
<b>Reading Tri Team Coordinator</b>	Georgia Jackson
<b>Reading Tri Marketing Coordinator</b>	Neil Harris



## Key activities in 2020

- Minimising the set-up expenditure for Reading Tri whilst planning for it to go ahead
- Reading Triathlon 2021 - Sunday 5th September (TBC in the next week)



# Memorable achievements **TRI****2**

## ☐ Heather Phillips

- 2<sup>nd</sup> in F50-54 at Blenheim Triathlon Sprint distance – beating 66 others in the category!



## ☐ Leanne James

- Completing Outlaw X in 04:51:19 – 17<sup>th</sup> F of 271 who started the race, including 6 Pros



## ☐ Nora Holford

- Completing Cotswold Classic in 05:30:38 – missing a podium place in the F50+ by 0.1 sec!



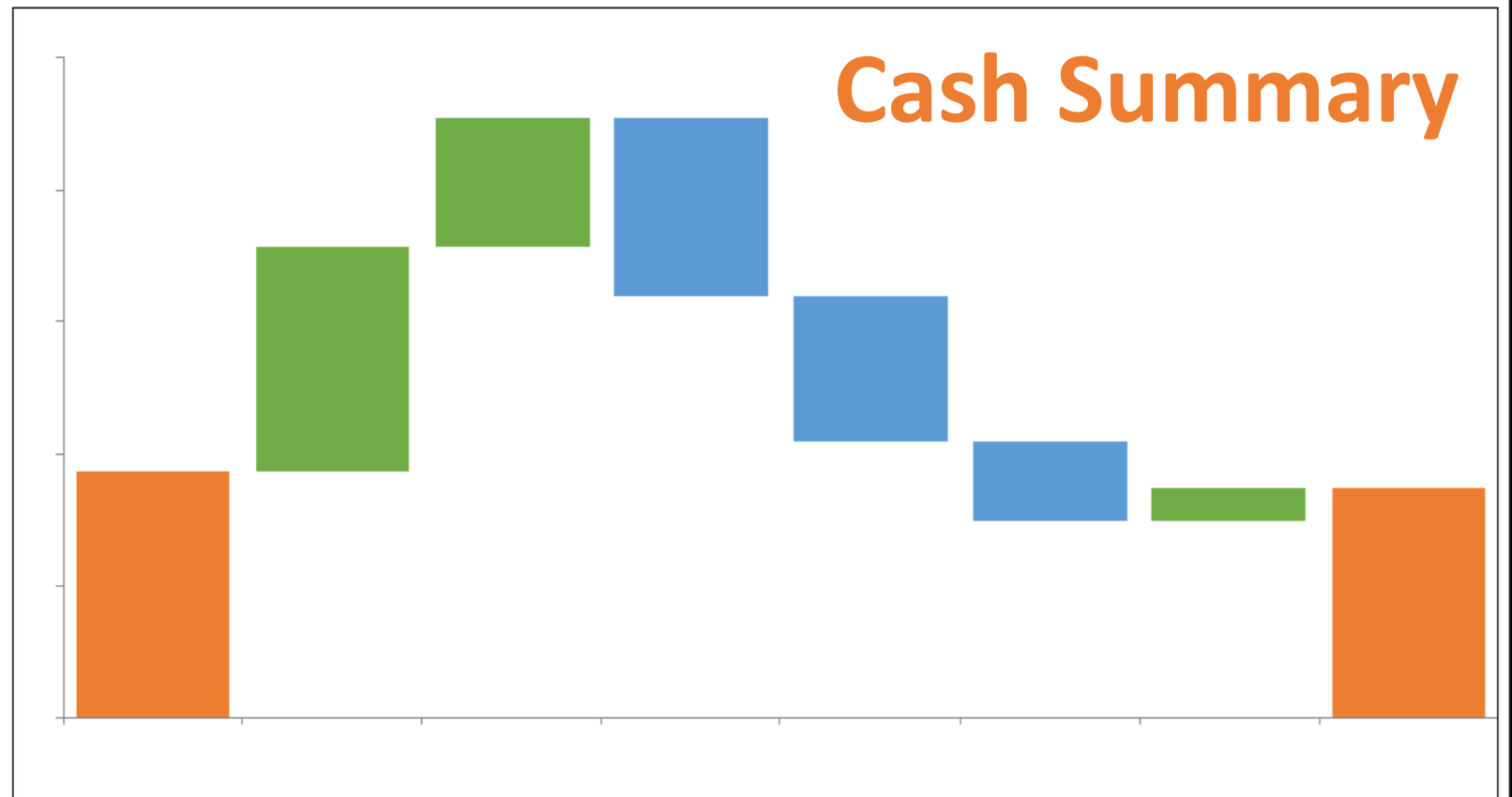


*Triathlon Club*

Finances - Treasurer

### CASH SUMMARY

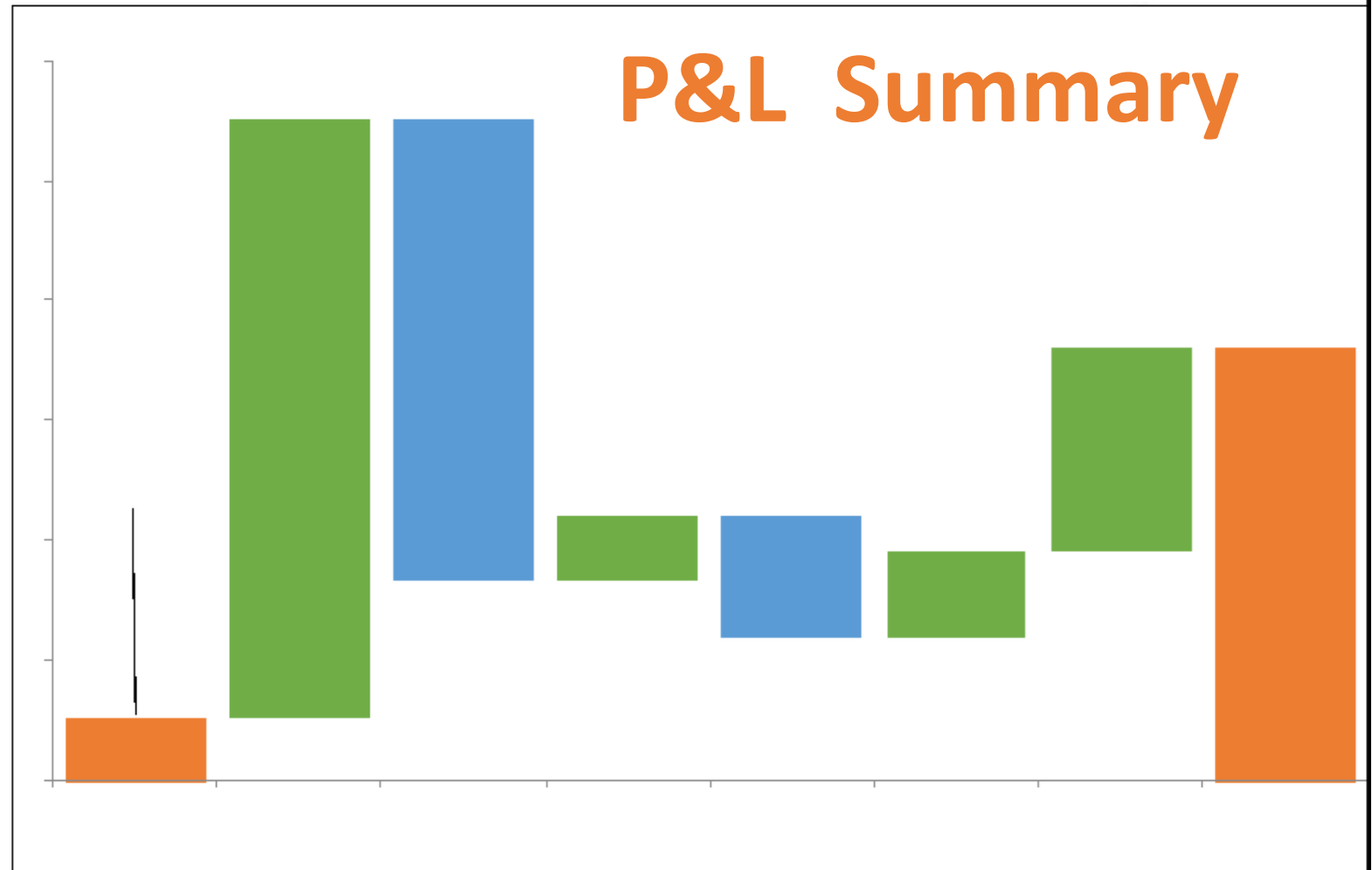
	FY19	FY20	vs
Beginning Balance	13,370	9,345	(4,025)
Swim Cards	13,895	8,493	(5,402)
Membership Subscriptions	5,342	4,890	(452)
<b>Total Income</b>	<b>19,237</b>	<b>13,383</b>	<b>(5,854)</b>
Swim Fees	(12,075)	(6,703)	5,372
Coaching Expenses	(6,933)	(5,545)	1,388
Other Expenses	(4,077)	(3,001)	1,076
<b>Total Expenses</b>	<b>(23,084)</b>	<b>(15,248)</b>	<b>7,836</b>
<b>Tri2o Club Activities</b>	<b>(3,847)</b>	<b>(1,865)</b>	<b>1,982</b>
Tri Income	25,223	13,480	(11,743)
Tri Expenses	(25,401)	(12,197)	13,204
<b>Net Reading Triathlon</b>	<b>(178)</b>	<b>1,283</b>	<b>1,461</b>
<b>Net Cash Movement</b>	<b>(4,025)</b>	<b>(582)</b>	<b>3,443</b>
<b>Ending Balance</b>	<b>9,345</b>	<b>8,763</b>	<b>(582)</b>
<b>Significant Other Expenses</b>	<b>(3,268)</b>		
Seminars	(1,004)		
Storage Expenses	(1,538)		
Club Website	(198)		
Meeting Space	(528)		



P&L Summary	FY19	FY20	vs Comments
Income	45,847	36,811	(9,037) Tri Income down Sep-18 event vs Sep-19 (£6k), Swim Income lower (£4K)
Expenses	(45,306)	(33,201)	12,105 Tri Expenses down (£7.6K) vs Sep-18 event, lower Swim & Coaching Fees (£5.5K)
<b>Profit/(Loss)</b>	<b>541</b>	<b>3,609</b>	<b>3,068</b>

## P&L SUMMARY

	FY19	FY20	vs
Swim Cards	13,290	9,448	(3,842)
Membership Subscriptions	4,762	5,477	715
<b>Total Income</b>	<b>18,052</b>	<b>14,924</b>	<b>(3,127)</b>
Swim Fees	(11,671)	(6,703)	4,969
Coaching Expenses	(6,087)	(5,545)	542
Other Expenses	(3,033)	(4,045)	(1,012)
<b>Total Expenses</b>	<b>(20,790)</b>	<b>(16,292)</b>	<b>4,498</b>
Tri2o Club Activities	(2,739)	(1,368)	1,371
Tri Income	27,796	21,887	(5,909)
Tri Expenses	(24,516)	(16,909)	7,607
Net Reading Triathlon Inc/(E	3,280	4,977	1,697
<b>Profit/(Loss)</b>	<b>541</b>	<b>3,609</b>	<b>3,068</b>
Significant Other Expenses		(1,812)	
FY18 Corporation Tax		0	
Storage Expenses		(1,538)	
Swim Trainers		(274)	
<b>Total Financials</b>			
	FY19	FY20	vs
Total Income	45,847	36,811	(9,037)
Total Expenses	(45,306)	(33,201)	12,105
<b>TOTAL Profit/(Loss)</b>	<b>541</b>	<b>3,609</b>	<b>3,068</b>



### Swim sessions

- A modest increase from £6.00 to £6.50 per session (£65 for 10) will be effective for all new cards from 1st January

# Balance Sheet Summary



	FY19	FY20	Change
Bank balances	9,345	8,763	582
TRI2O net assets transferred to the company	0	0	0
<b>Current assets</b>	<b>9,345</b>	<b>8,763</b>	<b>582</b>
Prepayments triathlon	5,154	442	4,712
Prepaid expenses	1,080	0	1,080
<b>Prepayments and accrued income</b>	<b>6,234</b>	<b>442</b>	<b>5,792</b>
Triathlon Income	10,224	1,817	8,407
Accruals	36	0	36
Deferred Income subs	2,675	2,089	586
Deferred Income swim cards	955	0	955
<b>Creditors: Amounts Falling Due Within One Year</b>	<b>13,891</b>	<b>3,906</b>	<b>9,984</b>
<b>NET CURRENT ASSETS</b>	<b>1,689</b>	<b>5,298</b>	<b>(3,609)</b>
C/fwd P&L	1,148	1,689	(541)
P&L	541	3,609	(3,068)
	<b>1,689</b>	<b>5,298</b>	<b>(3,609)</b>
	0	0	

# Election of main committee members



Main committee roles	Current
Chairman	Mike Nash
Treasurer	Stuart Jay
Secretary	Sally Waterman
Communications Officer	Sunil Fernandes
Club Captain	Neil Harris
Head Coach	Sean Stewart
Social Secretary	Tasha Skidmore
Covid-19 Officer	Zoe Hawkins

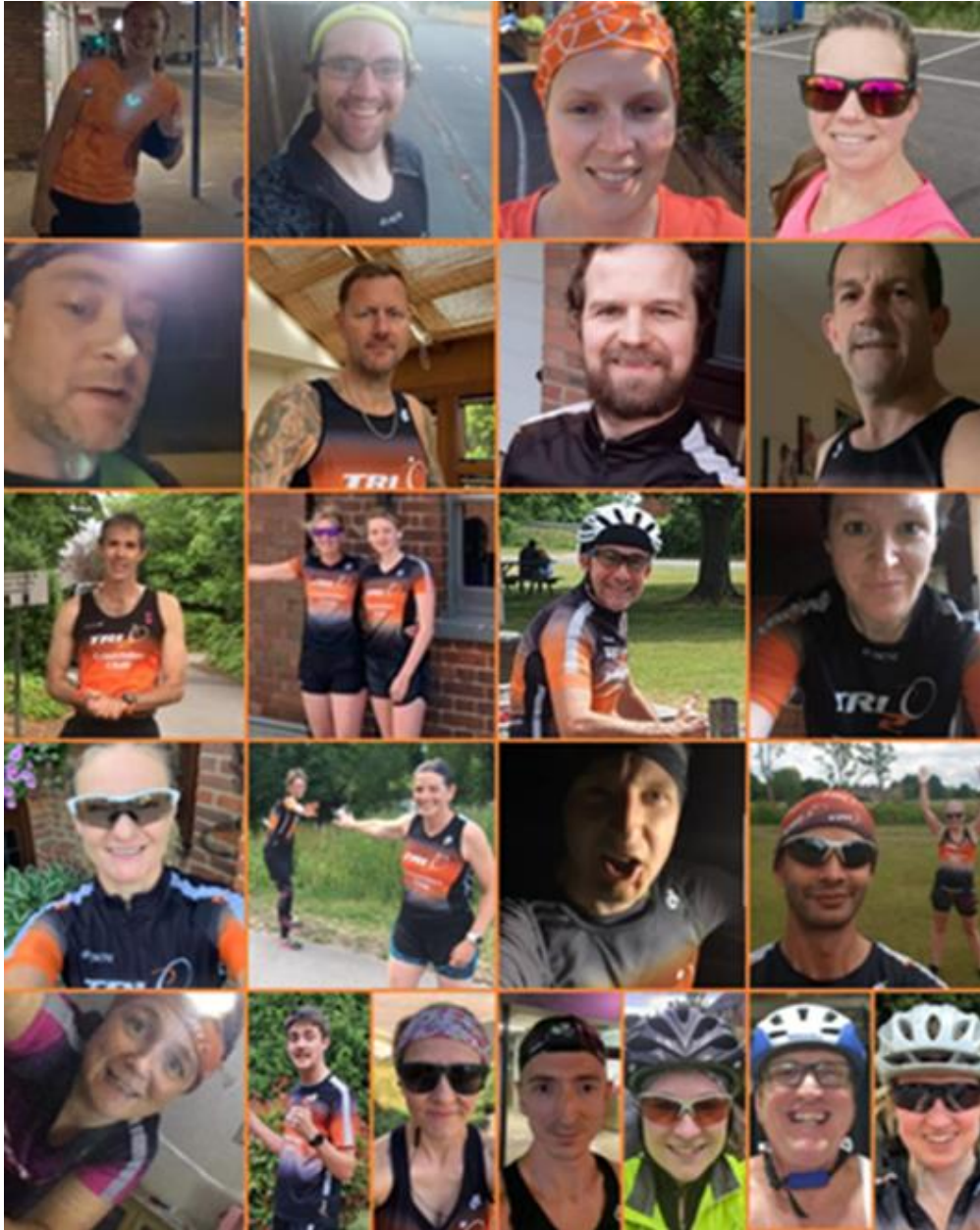
- **All current members are standing for re-election and no other nominations have been received**
- **If you object to anyone being re-elected you will be asked to raise your hand**



*Triathlon Club*

Any Other Business





Thanks to:

- All committee + sub-committee
- Our Wonderful coaches
- All Members

for supporting our Great Club  
throughout this challenging year

Roll on 2021 !!!

See you on the 20th December